



## **DWDE Student Handbook Agreement 2022-2023:**

### **Student Handbook**

I have read and agree to abide by the guidelines of the Student Handbook

### **Payment Information**

I agree to pay the non-refundable registration fee of **\$35.00 for an hourly student or \$45.00 for an unlimited student** and the designated 10 month tuition rate for classes. Tuition rate is determined by the number of hours taken. I understand payments received after the 5<sup>th</sup> of the month will incur a \$30 late fee. I also understand that I am responsible for any legal and/or 33.3% collection fee that will be added if payment is not submitted. The office retains the right to access a \$35.00 fee for any and all returned checks

### **Class Placement:**

I understand that all students are placed according to their physical facility, talent, and ability to apply and retain all technical corrections. Class placement will be carefully reviewed and evaluated by the teacher and director. New students will receive a "tentative schedule" sheet that must be given to the teacher before class begins, and at the end of class the teacher will return the sheet to the student with the teacher's decision on the most appropriate class for the student. This schedule must be presented in every class the student is evaluated in. After the evaluation is completed, this sheet must be completed with the teacher initials for class placement and returned to the main office to complete registration.

### **Student/Parent Info & Email Notices**

I agree to update all personal information via the parent portal, if my information changes during the year.

I understand that the D.W.D.E. office staff communicates via email and will send out email notifications in reference to class/studio information including: account statements, class cancelations/make-up dates/adjusted schedules, master classes (Winter/Spring Intensives), yearly performance info, etc.

### **Withdraw policy:**

I have read and understand the terms in which I must follow in order to successfully withdraw from D.W.D.E. I realize that if I do not follow the guidelines listed in the handbook; withdraw will not be acknowledged by D.W.D.E. and the account will continue to be billed.

### **Yearly Performance – June 17th 2023**

#### **Please note Performance dates are tentative until further notice!**

This year's performance date is tentatively set for June 17<sup>th</sup>, and will be held in June at the Sandler Center for the Performing Arts. Emails and Band App messages will be sent out with performance updates.

**MANDATORY:** There will be a mandatory Tech rehearsal at the studio on **Saturday, June 3rd**. Tech rehearsal group #1 which begins at 1pm, check in will begin at 12:40pm; all classes scheduled before this time will run as scheduled. A detailed schedule with the class tech rehearsal check in time, performance piece name, teacher, and date/time of class will be sent by Friday before Tech Rehearsal.

**MANDATORY:** A mandatory dress rehearsal for the show will take place at the Sandler Center for the Performing Arts with the tentative date of June 16<sup>th</sup>.

**Non-Refundable Performance fee \$25 per student. This will assist in covering pre-production costs at the theater. This fee is due to the office by January 14<sup>th</sup>.**

Please note that during this busy time, teachers will schedule extra **MANDATORY** rehearsals to better prepare the students for the show. **THERE IS NO FEE FOR THESE EXTRA REHEARSALS AND TRAINING!** Students in the show are required to attend all regularly scheduled classes! If a student's attendance in regular classes is poor, the teacher may require the student to schedule private lessons to better prepare him/her for the show. **If the student fails to show up to extra rehearsals or private lessons, the teacher may choose to remove him/her from the piece! In this case, the student/parent will still be required to pay for the costume fee.**

A \$45.00 costume deposit is required for each costume. A \$75.00 costume deposit is required for each custom made costume (this also includes all Company costumes). **Costume deposits are due November 15<sup>th</sup>** \*For your convenience, you may apply any amount to your account throughout the year for costumes and tuition **\* The remainder of the costume balance/s will be posted in June prior to the yearly performance.**

### **Personal Release**

As a registered student of Denise Wall's Dance Energy, the registration to the studio which is hereby acknowledged, I hereby irrevocably grant to you, your successors, it's agents, affiliates, licensees and assigns, the non-exclusive right, but not the obligation, name, likeness and voice in connection with and as a part of your Denise Wall Dance Energy Dance School programming (the "Program(s)", and in all exploitation, advertising promotion, publicity, title sequence and ancillary marketing and merchandising campaigns. The Program(s) may be exhibited and exploited by you by any and all methods and means in any and all media (including without limitation the Internet(including Facebook), interactive media) now known or hereafter devised throughout the universe in perpetuity. You may also use my name and likeness, and biographical information pertaining to me in connection with the dance school program(s).

I hereby release Denise Wall's Dance Energy (and any of its agents, affiliates, licensees and assigns) (the "Producer") from and against any and all claims, causes of action, suits, costs, liabilities and damages whatsoever that I now or hereafter may have against Producer in connection with any program and the preparation, production and/or any exploitation thereof, or any other use of the Events or of any rights granted to you herein.

I warrant that I am fully authorized to grant the rights granted in this agreement.

### **DWDE Protocol DUE to COVID-19 and contagious diseases**

I understand that due to COVID 19 and any other contagious diseases, at times students/staff may be required to wear masks. The studio will adhere to the recommendations of the CDC, and information regarding the mask requirement will be sent to the studio via email and the Band App.

### **Release of Liability**

As the legal parent or guardian, I release and hold harmless D.W.D.E staff, its owners and operators from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, or injury, including death, that may be sustained by the participant and/or the undersigned, while in or upon the premises or any premises under the control and supervision of D.W.D.E staff, its owners and operators or in route to or from any of said premises.

### **Medical Release**

The undersigned gives permission to D.W.D.E staff, its owners and operators to seek medical treatment for the participant in the event they are not able to reach a parent or guardian. I hereby declare any physical/mental problems, restrictions, or condition and/or declare the participant to be in good physical and mental health. I request that our doctor/physician be called and that my child be transported to the hospital.



**2022-2023 DWDE Student Handbook Agreement Signature Page**

**All (New) students should register online via [www.denisewall.com](http://www.denisewall.com) once evaluation classes have been completed. After registering online, take your evaluation paperwork to the office staff to complete registration.**

**Returning students should update their personal information via the “[Student Account Access](#)” link on the DWDE website.**

Please make sure to read through the D.W.D.E “[policies](#)” link for all necessary information about our studio.

**Please print the following information:**

Student #1 Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_ D.OB. \_\_\_\_\_ Age: \_\_\_\_\_

Student #2 Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_ D.OB. \_\_\_\_\_ Age: \_\_\_\_\_

Student #3 Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_ D.OB. \_\_\_\_\_ Age: \_\_\_\_\_

Student #4 Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_ D.OB. \_\_\_\_\_ Age: \_\_\_\_\_

Primary/Billing Contact Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Primary/Billing Contact phone #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (*required*)

Primary/Billing last 4 of SSN #: \_\_\_\_\_ (*required*)

Primary/Billing Address: \_\_\_\_\_ (*required*)

Primary/Billing/class information email address: \_\_\_\_\_ (*required*)

**Emergency Contact Name (other than Primary contact):**

(First) \_\_\_\_\_ (Last) \_\_\_\_\_

Emergency Contact Phone#: \_\_\_\_\_

Please list/explain any medical conditions, so we may better prepare for classes: Please include details in chronological order with subjects taken, length of classes (how long was the class) etc.

\_\_\_\_\_

\*NEW students ONLY: Please list previous dance experience in chronological order:

\_\_\_\_\_

\_\_\_\_\_

**By signing below, I agree to abide by ALL DWDE student handbook policies listed within the DWDE student agreement.**

\_\_\_\_\_  
**Printed name of parent, guardian, student over 18**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of parent, guardian, student over 18**

\_\_\_\_\_  
**Date**