



# Denise Wall's Dance Energy



Denise Wall, Artistic Director/co-owner  
Victoria Flores Cooke, Director/co-owner  
4020 Bonney Rd, Suite 116  
Virginia Beach VA. 23452  
(757) 431-9645

## 2010-2011 Student Handbook

### Welcome to Denise Wall Dance Energy

We would like to take the time to welcome you to Denise Wall's Dance Energy. We are proud to offer the finest in dance education to our students. Regardless of whether a student wishes to pursue dance in college, as a career, dance related careers, or participate for personal development and enjoyment; we are committed to offering each student an education in dance that is based on the traditions of dance around the world.

All students are enrolled in classes that are suitable for their individual physical facility. Each student receives a placement evaluation by the teacher and director. The placement paper work must be filled out by all teachers and returned to the main office in order to complete registration.

We are proud to provide a strong foundation which develops students physically, intellectually, culturally, emotionally, and socially through the discipline of dance.

### **Class Placement:**

All students are placed according to their physical facility, talent, and ability. Class placement will be carefully reviewed and evaluated by the teacher and director. New students will receive a "tentative schedule" sheet that must be given to the teacher before class begins, and at the end of class the teacher will return the sheet to the student with the teacher's decision on the most appropriate class for the student. This schedule must be presented in every class the student is evaluated in. After the evaluation is completed, this sheet must be filled out and returned to the main office to complete registration.

**Poor attendance will have a direct result in placement advancement.** Regular attendance is essential to maintain and or advance in your designated level. If an injury occurs, student should still attend class to observe and learn the lesson.

## **Master Classes:**

We are fortunate that throughout the year we have noted teachers and choreographers that conduct master classes. There is an additional fee for those classes.

## **Class Etiquette:**

Proper dance requires discipline. It is the discipline that is gained in dance training that makes dance such a positive and valuable activity.

Students are required to be on time to class and must enter class with proper attire on. See dress code for more information. **Anyone arriving in inappropriate attire or is more than ten minutes late to a class may be asked to sit and observe class instead of participating.**

Please call the studio if you are missing class or arriving late.

Absolutely no chewing gum or eating/ drinking (except for water) will be permitted in class. Gum is not allowed anywhere in the dance studio.

Disruptive behavior will not be tolerated. Any disruptive behavior, use of profanity, or ridiculing of other students will result in immediate expulsion from the class.

## **Hours of operation 2010-2011 school year**

Office Hours: Mon. – Fri. 5:00p.m. -8:00p.m.  
Saturday – 9:30 a.m. – 1:00p.m.  
Sunday – Closed

Labor Day (no classes).....Monday, September 6<sup>th</sup>  
and Tuesday the 7th (**Fall schedule begins on Wednesday the 8th**)

Veterans Day (open for classes).....Thursday, November 11<sup>th</sup>

Costume Deposits due.....Saturday, November 20<sup>th</sup>

Thanksgiving (no classes)..... Wednesday, November 24<sup>th</sup>  
-Friday, the 26th. **Classes resume Saturday, November 27th.**

Christmas Break (no classes).....Thursday, December 23<sup>rd</sup>–  
Sunday, January 2<sup>nd</sup>. **Classes resume on Monday, January 3<sup>rd</sup>**

Non-refundable performance fee and participation form due .....Monday, January 17th

Martin Luther King Jr. (open for classes).....Monday, January 17<sup>th</sup>.

Presidents' Day (open for classes).....Monday, February 21<sup>st</sup>

T-shirt contest begins .....Monday, April 4<sup>th</sup>

Spring Break (no classes).....Monday, April 18<sup>th</sup> - Friday, April 24<sup>th</sup> (Easter Sunday). **Classes will resume Monday, April 25<sup>th</sup>.**

Memorial Day (TBA by student's teachers) .....Monday, May 30<sup>th</sup>

**Performance Dates:**

DWDE Tech rehearsal for 2011 performance.....Saturday, June 11<sup>th</sup>

DWDE Dress rehearsal for 2011 performance.....Thursday, June 23<sup>rd</sup> **Tentative**

DWDE 2011 Performance.....Friday, June 24<sup>th</sup> and

Saturday, June 25<sup>th</sup>. **Tentative**

**Studio closings due to inclement weather will coincide with Virginia Beach City public school closings. If you are unsure, please call the studio!!**

## **Payment Information:**

There is a non-refundable registration fee of **\$30.00/individual, \$50.00/family.**

**Unlimited student registration payment: \$35.00/individual, \$60.00/family.**

Registration payment is due upon registering for classes.

**Returning DWDE students must have an up to date account in order to register for the new year!!! NO EXCEPTIONS!!!**

Monthly tuition is due on the 1<sup>st</sup> of the month. Payments received after the 10<sup>th</sup> of the month will incur a 10% late fee. Your child will not be permitted to attend classes or participate in the performance unless your account is current. Please direct your billing questions and payment arrangements to our office manager. **Parents/students are responsible for the 33% collection fee that will be added to delinquent accounts.**

The office retains the right to access a \$30.00 fee for any and all returned checks. The monthly tuition rate will remain the same throughout the year regardless of the number of weeks in any given month. (For example: if during the holiday season, classes are provided for three weeks).

### **A written notice is required before withdrawal can be permitted.**

This notice must be provided to the office on the 1<sup>st</sup> of the month before the withdrawal date. *(ex. If you are planning to withdraw on January 1st, then the notice must be provided to the office in writing on December 1<sup>st</sup>)* Denise Wall's Dance Energy retains the right to keep the students enrollment status active and charge accordingly if withdrawal occurred prior to the notice being given. **A withdrawal form** can be downloaded or picked up from the main office. This form must be filled out and hand delivered to the office manager by the parent or student over 18 years of age. E-mails or mailed letters are NOT acceptable and will not be acknowledged.

**No discount is permitted for missed classes.** Missed classes may be made up in a lower-level class if same-level class is not available. We urge all students to make up their missed classes to maintain their technical level.

## **Cash or Check Only**

**\*\*MAKE CHECKS PAYABLE TO: DENISE WALL'S DANCE ENERGY OR DWDE**

## **Yearly Performance – June 2011**

**Please note Performance dates are tentative until further notice!!!**

This year's performance will be held Friday, June 24th and Saturday, June 25<sup>th</sup> at the Sandler Center for the Performing Arts. Please be aware of clearly posted information in the studio lobby and front door as the date approaches. We also send out studio emails with general information about the studio as well as performance updates! All performers will be given written information regarding make-up, performance attire, and expectations via email or studio website.

**Mandatory:** There will be a mandatory Tech rehearsal at the studio on Saturday, June 11th. This is an all day affair. Please leave your schedule open for the entire day.

**Mandatory:** A mandatory dress rehearsal for the show will take place at the Sandler Center for the Performing Arts on Thursday, June 23<sup>rd</sup>. ONE PERSON PER FAMILY IS PERMITTED TO ATTEND DRESS REHEARSAL!! Dress rehearsal is CLOSED to the public. If you should need to have an extra person attend, there will be a \$25 charge and prior arrangements must be cleared through the office manager!

**Non-Refundable Performance fee \$15 per student.** This will assist in covering pre-production costs at the theater. This fee is due to the office by January 17<sup>th</sup>.

Tickets for the performance will be on sale approximately 10 days before the show for the students' family and friends.

**Please note:** Students with siblings in performance may or may not perform on the same night!

***The Tech and dress rehearsal are both very crucial to the success of a Denise Wall's Dance Energy top quality performance!  
Remember your child is part of the success.***

Each class will perform one dance number, with the exception of the gymnastics classes. Ballet classes that meet twice a week will only perform one routine in the show.

A \$40.00 costume deposit is required for each costume. A \$75.00 costume deposit is required for each custom made costume (this also includes all Company costumes). **Costume deposits are due by Saturday, November 20th.** Costume balances must be paid before taken home. \*For your convenience, you may apply any amount to your account through out the year to go towards costumes or tuition\*

### **DANCERS WHO DO NOT PLAN ON PARTICIPATING IN SHOW:**

The office must be notified prior to January 17th if not participating in the 2011 Performance. This notification is required in order to avoid a costume charge, and teachers must know how many dancers will be involved in the choreography. There will be a form passed out to all students at the beginning of November which must be filled out and returned to the main office by January 17th. At this time, students participating in the show must pay the \$15 Non-refundable performance fee.

Please note that during this busy time, teachers will schedule extra **MANDATORY** rehearsals to better prepare the students for the show. THERE IS NO FEE FOR THIS EXTRA REHEARSALS AND TRAINING!! Students in the show are required to attend all regularly scheduled classes! If a student's attendance in regular classes is poor, the teacher may require the student to schedule private lessons to better prepare him/her for the show. If the student fails to show up to extra rehearsals or private lessons, the teacher may choose to remove him/her from the piece!

The studio will be selling t-shirts for the 2011 Performance. The t-shirts are an important way for the dancer and family members to remember the occasion. Each student has the opportunity to create the design for the 2011 Performance T-shirts. The dancer's custom design is to be submitted to the studio beginning April 4<sup>th</sup>, 2011. The winner will be given recognition at the Performance and will receive a free t-shirt. Good Luck!!

Students, parents, and friends are given the opportunity to support the dancers by purchasing business, and personal ads for the program; as well as, flowers for dancers. See the front office for more details and opportunities.

### **Private Lessons:**

Private lessons may be set up for those needing extra help, or for those who are interested in perfecting their technique, or for private coaching. *DWDE* directors and instructors are in high demand; therefore, pre-scheduling is required for all privates. **\*\*Cancellations must be made at least six hours prior to the time allotted or you will be charged for the lesson\*\***

Private lessons with Denise or Vicky should be paid to them directly in advance by cash only. Direct all pricing questions to the front office as these prices will not be posted on the website. Private lessons with the other teaching staff should be paid in advance at the front desk. (See pricing page for details)

*DWDE* is known to have guest instructors from all over the country. The prices for private lessons with the guest instructors will vary.

### **FIRST AID/ SAFETY:**

Students and teachers have access to a first aid kit which is necessary for minor injuries. (Ex. band aids, cleansing wipes, and ice packs) The studios first aid kit is located in the office.

The office will NOT provide materials which are necessary for specific classes. (Ex. Tape, hair pins, or hair ties)



### **DRESS CODE FOR CLASSES:**

**\*\*All students participating in the performance will be required to wear a specific dance shoe. Usually the shoes worn are the same as those listed in the dress code; however, there are situations where the costume will require a shoe that is different from the dress code \*\***

#### **BALLET:**

All Levels – black leotards, pink footed tights, and Capezio split sole ballet shoes (all leather or canvas). For younger children, Capezio solid sole pink ballet slippers (all leather). Hair must be pulled away from the face and into a bun. Please use hair nets and hairpins when putting the hair in a bun as it will hold it in place and will create a neater appearance, no bobby pins please as they have a tendency to fall out of the bun. Younger children may wear a bun holder. No sweatshirts or t-shirts will be permitted in class.

#### **JAZZ AND LYRICAL/CONTEMPORARY:**

Any color leotard and tights or, crop tops, dance shorts. Jazz pants may be worn if they are tight around the knees. The required shoes for jazz are Caramel Capezio jazz boots (CG05). Hair must be pulled away from the face. No oversized T-shirts, sweat shirts, or loose pants will be permitted.

#### **TAP:**

Same attire as Jazz. The required shoes for the younger children are the caramel Capezio Mary Janes (3800) and older students are required to wear the Capezio black oxfords (CG100). \*please confirm required shoe with the instructor)

#### **BALLET/TAP COMBINATION CLASS:**

Black leotard, ballet pink footed tights, pink leather ballet slippers, and Capezio caramel Mary Janes tap shoes. Hair is to be pulled away from the face, in a bun, using hair nets and hair pins. Bun holders are permitted.

#### **MEN AND BOYS' ATTIRE:**

Black ballet shoes. Black footed tights and a plain white fitted t-shirt tucked in the tights. Older boys should wear a dance belt.

#### **FLAMENCO:**

**Any color leotard or fitted blouse. Any color tights or stockings. Any color wide, circular, or full skirt with gathers, with or without ruffles. Black character shoes, 1 ½ or 2 inch heel. Castanets when required. Hair is to be pulled away from the face in a bun or pony tail.**

**HIP-HOP:**

**Dance clothes or street clothes with tennis shoes.**

**FLOOR-GYM:**

**Same as jazz except bare feet**